



CERA Large Shelter House Reservation

Your reservation for the large shelter house at CERA Park has been approved for _____ but will not be confirmed until payment is received.

General Rules:

Reservation fee is \$150 and is not refundable unless date has been rebooked. You will be required to return page two of this letter along with your two checks and a self addressed stamped envelope to return cleaning deposit if approved.

Upon arrival check in at the gatehouse, a designated person will go with you to inspect the cleanliness of the shelter house.

Inspection of the shelter house will again be required before the \$50 cleaning deposit check will be returned.

The shelterhouse must be cleaned including:

- Picking up cans, paper, cigarette butts, and food and placing refuse in the containers provided.
- Floors must be swept and picnic tables cleaned.

****If not properly cleaned before departure the cleaning deposit will be retained.****

Picnic tables must be returned to the location they were in upon arrival unless notified by the person making the initial inspection.

The shelter house must be vacated by midnight.

When entering the park, have your non-member guests check in with security at the gatehouse. Directions will be given to the designated shelter house upon request.

Contact Lori Placek at 715-213-5571 with any questions.